



**ACADEMIC BRANCH**

F.No. IGDTUW/Acad/Upgradation(63)/2024/329

02/09/2024

**NOTICE**

**Subject:-Up-gradation/change of Branch for B.Tech. Students Promoted to 2<sup>nd</sup>Year (3<sup>rd</sup>Sem) for Academic Year 2024-25.**

Applications are invited from the students who have been promoted to 2<sup>nd</sup>year (3<sup>rd</sup>sem.) in this academic year 2024-25 for change/up-gradation of their branch. For the students who are promoted to 2<sup>nd</sup>year (3<sup>rd</sup>semester) of B.Tech. Program, the up-gradation of discipline is permitted within the University against the vacant seats to be decided by the University. The up-gradation shall be done strictly on the basis of overall academic performance i.e. CGPA Score of 1st Year (1<sup>st</sup>and 2<sup>nd</sup>Semester) academic session 2023-24, obtained by the students in B.Tech.Program.

Students of 2023-24 batch of B.Tech. Program desirous of up-gradation may apply on the online portal on university website. The link for online apply of branch up-gradation is available on ERP Portal ie. <https://igdtuw.in/IGDTUW> and last date of submission of form is **05/09/2024**, failing which no application will be considered/allowed for Branch Up-gradation. The students should note that once applied no request of withdrawal or change of preference from up-gradation will be entertained.

**Note: Up-gradation in the B.Tech. CSE-AI/ECE-AI/AI&ML branches is allowed vice-versa only. The up-gradation to these three branches is not applicable for the students of B.Tech.- CSE/IT/ECE/MAE/DMAM.**

The user manual is attached given below for reference. For any technical problem for applying through e-portal mail to [academics@igdtuw.ac.in](mailto:academics@igdtuw.ac.in)

  
Dy. Dean (Academic Affairs)

Copy to:-

1. PS to Hon'ble Vice-Chancellor, IGDTUW
2. PA to Registrar, IGDTUW
3. All HoDs (IT,ECE,CSE,MAE, CSE-AI, ECE-AI),IGDTUW
4. Dean (Examination Affairs),IGDTUW
5. System Analyst/ In-charge web server request to upload on university website.
6. Support Team of Campus EAI India Pvt. Ltd.
7. Guard File

  
Dy. Dean (Academic Affairs)



**Indra Gandhi Delhi Technical University for Women**  
User Manual for Students.

Student Profile Update, & Branch Change Request

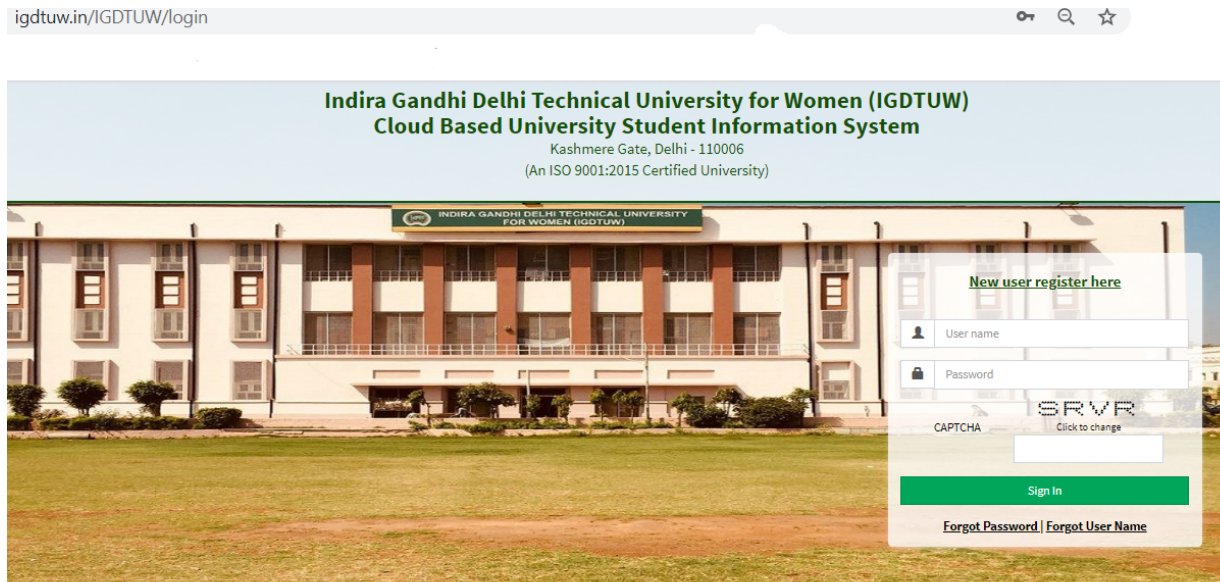
Submitted By

CampusEAI

Screenshot.

Url: <https://igdtuw.in/IGDTUW>

Step 1: Login Screen: Student has to enter the user name -> Enrolment no and password sent on student mail id. For login enter the User ID , Password and captcha.



Step 2: Password Change: Student has to enter the old password and new password to change to previous password.

Step 3: Student Profile : After Password Change, Student will able to

update her profile and Mobile Number.  
My Profile Student Profile.

The screenshot shows a web dashboard for SHAGUN YADAV at Indira Gandhi Delhi Technical University for Women. The main content area is titled 'My Fee Detail' and includes a calendar for the period Jul 26 - Aug 1, 2020. The calendar shows a grid with columns for each day and rows for time slots (all-day, 3am, 4am). The 'all-day' row for Tuesday, July 28th, is highlighted in yellow.

Step 4: Student Profile: From Update button student can able to update her profile. Complete profile page will come, \* fields were mandatory.  
After filling the student have to click on submit button.

**Notes:**

- This window for the academic year 2019-2020 is open from 01-08-2020 00:00 to 31-08-2020 12:00 .
- Details can be updated only if within timeline

**Student Profile**

Registration No.: 00101012019  
University Enrollment No.: 00101012019  
Student Name : ISHITA GOSAIN  
Gender: FEMALE  
Student Status : Active



Date Of Birth : 04-08-2020

[Update](#)

**Personal Details**

Upload Profile Pic	download.png	<a href="#">Browse...</a>	
Student Name	RIYA VERMA	Enrollment No	07701022019
Joining Date			
Gender	FEMALE	Date Of Birth	05-12-2000
Programme	BACHELOR OF TECHNOLOGY	Branch	ECE*
Specialization (Applicable For PG Only)		Student Current Status	Active
Batch	2019		
Programme	BACHELOR OF TECHNOLOGY	Branch	ECE*
Specialization (Applicable For PG Only)		Student Current Status	Active
Batch	2019		
Nationality	India	Religion	Hinduism
Category	Other Backward Classes(OBC)	Sub Category	PwD
Mother Tongue	Hindi	Adhaar Number	123456789012
Personal Identification Mark	mole on right hand	Marital Status	Single
Region	Delhi	Are You Receiving Any Scholarship/Fellowship/Award?	<input type="radio"/> No <input checked="" type="radio"/> Yes
Name Of The Scholarship/Fellowship/Award		Amount (If Applicable)	0,0

**Parent Contact Details**

Title	Mr.	Father's Name	ramesh	Father's Mobile No *	988888288	Father's Email *	test@yahoo.com
Title	Ms.	Mother's Name	renuka	Mother's Mobile No *	9899000000	Mother's Email *	motheremail@gmail.com

**Permanent Address**

Permanent Address *	Delhi	City *	patel nager
Country *	India	State *	Delhi (UT)
Pin No. *	110075		
Telephone Number	Enter Permanent telephone No	Mobile No *	+91 9811199204
Upload Address Proof	<a href="#">Upload File(s)</a>	Uploaded File(S)	Select Some Options

**Declaration**

I hereby declare that I have reviewed all of the details furnished above and updated them, if required, so that they are true to the best of my knowledge and belief. I undertake to inform IGDUTW of any changes therein, immediately.

Step 5 : Request for Branch Change : Student has to select only the preference to change the branch, CGPA of 1<sup>st</sup> year will come from Database. Student has to read and select the declaration before submitting the form.

**Request for Branch Change**

You are accessing this page as role Student

Name Of Student:	SHREYA SINGH	Enrolment Number:	00201012019
Name Of Course:	B TECH	Academic Session:	2019-2020
Name Of Branch:	CSE*	Mobile No.:	
Name Of Father:		Permanent Address:	
Name Of Mother:			

First Preference \*

Second Preference

Third Preference

Name of the Program for Up-gradation/Change from the Present Program

CGPA For First Year: \*

Declaration for Branch Up-gradation by the candidate:  
i) That I am aware that up-gradation process is done on the basis of CGPA score in 1st Year of B. Tech Program and subject to availability of vacant seats.  
ii) That I have cleared all the papers of 1st and 2nd Semester of B. Tech. program.  
iii) I am aware that the seat falling vacant due to my up-gradation will be allotted to some other student during the process of up-gradation.  
iv) I hereby undertake that in the event of being successful in up-gradation or change of branch from my present branch or stream to the branch as per my option, I will not request for withdrawal of my application for up-gradation.  
v) That I also undertake that after up-gradation I will not make any representation for refusal to accept the allotted option as I am aware that cancellation of my up-gradation will jeopardize the sequence of up-gradation affecting other students.  
vi) I am exercising my option fully under consciousness with my own desire for up-gradation and in consultation of my parent.?

## HELP DESK

